

GSSA Meeting

[2015-11-05] – [LBC 203]

- I. Call to Order: **6:31 PM**
- II. Approval of Minutes: **Motion to approve, seconded. Motion passes.**
- III. Advisor Reports
- IV. Officer Reports
 - I. President – Jacobs Jordan (jjordan2@tulane.edu)
 - A. Orgsync Events: **No events during exams - all semester events should be in by 12/4. Events can resume after exam period (12/4 - 12/16). Meetings are technically not allowed - better to try to do it before or after exams to be safe. Must request permission, email Greg Filing if you are holding a meeting during that time to ask for permission. If you want to try to do that, definitely register your event on OrgSync in advance.**
 - B. VPhD
 - Versatile PhD will host a free web-based asynchronous panel discussion on Careers in University Administration, November 16-20. All panelists are PhDs from STEM fields.
 - More information here: <http://vphd.info/1RDtqNq>
 - Get started at your institution's VPhD access point: http://vphd.info/Tulane_go
 - C. GAPSA town hall with President Michael Fitts **Monday, November 16th at 5:30 PM** in the **Main Auditorium of the Hutchinson Building. Forum is open to the public, questions are not.**
 - II. Vice President - Nicholas Fears (nfears@tulane.edu)
 - A. GAPSA Mixer Sober Event Monitors – email me or Kristine Gu (kgu@tulane.edu) to sign up! **If there is enough interest in GSSA due to people not being able to make it to regular trainings, Daniel and I can hold a GSSA training after one of these meetings. Dates are on the WELL website, Google “Tulane TIPS training”. If you trained under the Responsible Host Training program, your certification is probably expired. Check the website for the list. Last TIPS training for this semester is 11/18, LBC 203 from 5-7PM.**
 - B. Events Committee – Holiday Party: **If committee wants to meet and organize a Holiday Party, Nick can help with filing and paperwork.**
 - C. **Grad Student and Post-Doc Donut Days - 11/19, 8:30-10AM. 200 Gibson. Look for an email - same day as trivia.**
 - III. Treasurer – Jordan Adams (jadams15@tulane.edu)
 - A. Funding Notes:
 - I. Travel funding through OGPS: **All travel funding goes through OGPS! Jordan will look through your packet if you are unsure, but do not give her your packet. She does not process or handle it - take it to 200 Gibson. Need to include your address on the funding form you're submitting - if it's not there, reimbursement request will sit there for months. We're working to update this form, but make sure you write an address down if you are using old form.**
 - II. OrgSync Events at Private Residences: **When you register an OrgSync event, if you want to have it at a private residence, you must be very explicit in your application that there will not be alcohol there. The**

University is concerned about liability and will deny your request if you're having it at a private residence with alcohol. Ask Jordan any specific questions, can work through this on a case-by-case basis. Email Jordan with any questions.

- B. Event Requests Under \$250: **Motion to vote as a slate, seconded. Motion passes. Motion to approve all funding, seconded. Motion passes.**

Department	Event Title	Date	Amount Requested
Anthropology	Anthropology Colloquium Reception	11/6/15	\$100.00
Art History	Methods Meeting	11/20/15	\$60.00
EENS	Monthly Graduate Student Meeting	11/18/15	\$175.00
French/Italian	ADEEFF Meeting	11/7/15	\$60.00
French/Italian	ADEEFF Meeting	11/14/15	\$60.00
French/Italian	ADEEFF Meeting	11/21/15	\$60.00
French/Italian	ADEEFF Meeting	11/28/15	\$60.00
Philosophy	Department Thanksgiving Party	11/21/15	\$250.00
Totals:			\$825.00

- C. Event Requests Over \$250: **Motion to approve, seconded. Motion passes.**

Department	Event Title	Date	Amount Requested
Chemistry	Winter Break Party	12/16/15	\$825.00
Totals:			\$825.00

- D. Speaker Requests: **Motion to vote on as a slate, seconded. One objection. Motion passes. Motion to vote, seconded. One objection. Motion passes.**

Department	Speaker Name	Date	Honorarium	Travel	Lodging
Anthropology	John J. Shea	1/29/15	\$200.00	\$500.00	\$85.00
Spanish & Portuguese	Hector Hoyos	2/12/15	\$200.00	\$500.00	\$170.00
Totals:					\$1,655.00

III. Secretary – Abigail Nixon (anixon1@tulane.edu)

- A. Updating Constitutions on GSSA site: **New constitutions must be ratified within your own department, then voted upon by GSSA and approved. Then can be updated.**

IV. New Business

- A. Grad Council report: **We had one meeting last month, another next week. Meeting was mostly introductory, introducing programs that are up for review. All are SLA programs. Discussed mandatory feedback form that will possibly be dispensed to all graduate directors. Would be given to your advisors and require some sort of record-keeping feedback on your performance over the year. Mainly looking for some kind of document that could be used in case departments need to kick people out. Trying to include on the form a disclaimer that it cannot be used to start**

disciplinary processes against a student. We do have a copy of the form if anyone would like to see this - it's a basic checklist form covering strengths and weaknesses, how to improve, major goal, etc. If you want a copy, email kelfer@tulane.edu.

- B. **GAPSA Committee for Student Affairs: Primarily concerned with grad students, how university's student affairs offices can work with us to improve grad student life on campus. (E.g. name/pronoun changes on Splash Card - completely free. Splash Card should state that you are a graduate student...important for 4+1 students). Also: dissertation support groups uptown and a new one downtown. Office of Disability Services is now going to be the Office of Accessibility. Email Kate (above) with any questions.**

V. Old Business

- A. Report from ad-hoc committee on funding policy: **Having a separate ad-hoc committee to discuss allocation of GSSA funding. Up to us as a GSSA body to make sure that we are allocating funds in a way that best serves graduate students at the university. First meeting had discussion on travel funding, meeting later this month to discuss event funding. Will present to you anything needing discussion. If you're interested in joining us, email and we will add you. We need more voices, so join if you are interested! Reason for this committee - budget committee meets to proposed budget for GAPSA, does not determine how funds are allocated. Entirely up to you how that goes.**

VI. Announcements

- A. Homecoming tailgate 11/7: **At Alumni House, will have Raisin Canes. Look for a reminder email, link on Facebook page.**
- B. **Ali Enami: Committee - SLA Graduate Committee...agreed to not require any formal document when applying for graduate degrees. This reduces costs.**
- C. **Chemistry: APTEC is taking place on Monday, Wine & Cheese starts at 6ish. Come early to look at posters! People coming in from all over the region. Any interest in polymer science/engineering, show up. Right across the hall in LBC.**
- D. **Next Wednesday, 3PM in Kendall-Cramm - Three-Minute Thesis competition featuring speakers from a wide variety of departments. GSSA is co-sponsoring! Will be on Facebook group.**

VII. Adjournment: 7:09 PM

Chemistry Winter Break Party Budget:

Food	# Servings	Price
Crabmeat & Brie Cheese Cake	100	170
Domestic Cheese Tray	30-35	70
Cesar Salad	50-70	100
Chicken Marsala	50-60	200
Alfredo (Plain)	50-60	150
Bread Pudding	60	110
Just Sweet Enough Tray	50	25
	Total	825

Expected People: 100

http://martinwinecellar.com/site/wp-content/uploads/2014/09/Catering-Menu_June162015_inside_forweb.pdf

All Catered from Martin's wine cellar

\$8.25/per person for food. Department is paying for drinks, utensils, cups, napkins, and plates.