

GSSA Meeting

[2017-11-30] – [LBC 212]

I. Call to Order **6:30pm**

II. Approval of Minutes **Approved**

III. Guest Speakers:

I. Emily Gatehouse (CELT)

This is the first semester to work primarily with faculty, which includes grad students with a teaching position.

Classroom enhancement grant – eligible for up to \$400 to enhance your classroom (guest speaker, fieldtrip, food) – application for Spring just went live. Peer observations – suggest to do 1/3 of the way of the semester if you feel like your class is struggling – paired with faculty of different department who will view your class, talk with students confidentially – looks good for teaching job because it shows you took the initiative. Brown Bags – 312 Richardson building – weekly informal roundtables, schedule will be posted soon. Ready, prep, teach (May) – specific for graduate students – goes over major classroom issues. Notifications will come from OGPS.

Summit on Graduate and professional education at Tulane – January 20, 2018, LBC

CELT website – if anyone is interested on helping what that should include in a grad student specific page, email Lydia (lcrawfo2@tulane.edu)

CELT newsletter – subscribe if you want to stay informed in what they are offering (weekly).

II. Environmental Law and Policy Summit – Zeke Maggard and Emily Werkmann

GSSA traditionally give \$900-\$1500 to the summit every year.

Panel descriptions were sent out with the agenda. Will send out a new version soon. We will vote on this on the January 25th meeting. Questions – email Zeke Maggard (zmaggard@tulane.edu)

IV. Officer Reports

I. President – Lydia Crawford (lcrawfo2@tulane.edu)

A. No events during Finals

B. December 15th travel funding deadline

Tell your constituents! – GSSA will not send an email about this. It does not email you with a confirmation that you submitted, but you will get an email once it's approved.

C. Sober event monitors – you need the same # of monitors as reps in your department

II. Vice President - Davette Gadison (dgadison@tulane.edu)

II. Treasurer – Robyn Brooks (rbrooks3@tulane.edu)

A. Currently, we have \$8,976.98 in the bank

B. Please make sure to assemble Travel Packets correctly

DO NOT STAPLE TRAVEL PACKETS, MAKE SURE THEY'RE IN ORDER

You will get your money faster!

C. Last office hours of the year: Dec 5th and Dec 12th 8:45-10:45 am at the SOC

D. Speaker Request

I. Requestor's Department	Speaker Full Legal Name	Event Start Date	Honorarium	Travel	Lodging
City, Culture, & Community	Carolyn Finney	3/1/18	\$200	\$500	\$170
Latin American Studies	Sara María Uribe Sánchez	2/23/18	\$200	\$500	\$170

If anyone has feedback for the Latin American Studies Conference, you can contact their reps!

Motion to vote on speaker requests as a slate – 0 opposed, 0 abstain, 32 approve

Motion to approve funding – 0 oppose, 0 abstain, 32 approve

E. Event Requests

Department	Event Title	Date	Amount Requested	Expense	Expected Attendance	Per person
Mathematics	Math Graduate Student Colloquium	1/23/18	60	6 medium dominos pizza and several 3 liter sodas	20	\$3.00
Economics	Graduate Economics Student Monthly Meeting	2/9/18	120	Pizza and soft drinks from Dominos	20	\$6.00
Economics	Graduate Economics Student Monthly Meeting	3/9/18	120	Pizza and soft drinks from Dominos	20	\$6.00
Economics	Graduate Economics Student Monthly Meeting	4/6/18	120	Pizza and soft drinks from Dominos	20	\$6.00
Latin American Studies	LAGO Conference Panchanga	2/24/18	250	Catered dinner food, probably black beans, rice and pork from Congreso Cubano but since the event is	?	?

				in February we have not signed a contract yet.		
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Motion to vote on event requests under \$250 as a slate – 0 opposed, 0 abstain, 32 approve

Motion to approve funding for events under \$250 – 0 oppose, 0 abstain, 32 approve

Chemistry	End of Year Celebration	12/8/17	675	Food	65	\$10.38
City, Culture, & Community	VOICES: Visibility, Orientation, Identity, Creativity, Environment, Spaces	3/1/18	600	Lunch from Ba Chi Canteen (detailed menu/budget sent to GSSA Treasurer)	115	\$5.22

Total \$2005

Motion to vote on event requests over \$250 as a slate – 0 opposed, 0 abstain, 32 approve

Motion to approve funding for events over \$250 – 0 oppose, 0 abstain, 32 approve

Budget for Voices (CCC):

Quantity	Item	Total
30	PoBoys	
10	PoBoys - Chili Tofu	\$70
10	PoBoys - Lemongrass Chicken	\$70
10	PoBoys – Char Pork	\$70
40	Spring Rolls (assorted)	\$100
85	Bacos	
20	Creamy Spicy & Curry Chicken	\$75
20	Honey Ponzu & Sweet Chili Shrimp	\$79
25	Sweet Chili, Curry, & Creamy Spicy Tofu	\$87.50
10	Sate Brisket	\$39.50
10	Pull Pork	\$35

Subtotal		\$626
Tax		\$62.60
Total		\$688.60
Discount*		\$88.60
Balance Due		\$600
Estimated People: 115	Cost Per Person: 5.25	

Budget for Chemistry:

Order#
09193/00 0
Delivery
12/08/17
Instructions
02:00 PM
Warehouse
MWC Baronne

Martin Wine Cellar
3827 Baronne St. New Orleans, La 70115 (504) 899-7411
714 Elmeier Ave Metairie, La 70005 (504) 896-7300
2895 Hwy 190 Mandeville, La 70471 (985) 951-8081
7248 Perkins Rd Baton Rouge, La 70808 (225) 610-1190

Salesperson 1
STACEY RAGAN
Method of Payment
Payment Pending
Tax Category
UNKNOWN
Order Source
MWC Baronne

Deliver To:
Morgan Bonds
6400 Freret St
New Orleans LA 70118
504 2471813

PRINTED BY DMARTIN
ON 11/12/17 AT 19:12:05

Charge To: 0009982817
Tulane University (Tax Exmpt)
1440 Canal St
Suite 2000
New Orleans LA 70112
504 8655560

Quantity	UOM	Item#	Size	Description	Unit Price	Extended Price
1	BTLS	58098	TRAY	Cater Finger Sandwiches Salads 100 Count	60.00	60.00
2	BTLS	44112	LARGE	Cater Tossed Salad Large Serves 20/25	50.00	100.00
2.00	LB	60059	LB	Cater Hot Spinach and Artichoke Dip	10.99	21.98
1	BTLS	60427	EACH	Cater Dip Set Up	16.99	16.99
2	BTLS	43261	EACH	Cater Baked Ziti Full Pan	110.00	220.00
2	BTLS	44393	EACH	Cater Alfredo Full Pan	75.00	150.00
2	BTLS	42611	EACH	Cater Chocolate Dipped Strawberries Per 25	30.00	60.00
1	BTLS	43094	EACH	Cater Non-Chocolate Lover Tray	25.00	25.00
Total Cases	Total Bottles	Sub Total	Delivery Charge	State Tax	Parish Tax	Invoice Amount
	11	653.97		.00	.00	653.97

Expected # of attendees: 70

III. Secretary – Sarah Khalil (skhalil@tulane.edu)

V. New Business

I.

II.

VI. Old Business

I.

VII. Announcements

I. Bioinnovation seminar in the Med School tomorrow 11am – funded by GSSA

II. Undergraduate student gov't passed legislation to review who our buildings are named after (e.g. Herbert Hall, Gibson Hall). Want to put a committee on who these people are, how much it would cost. Talk to Nick Fears, Lydia, GAPSA.

Lydia suggests to change Gibson to Gibbon (like the monkey).

III. Committee for Educational Policy – school of professional advancement has applied to be a full time school. If you have any questions about this, you can contact Ted Sawyer (esawyer1@tulane.edu)

VIII. Adjournment **7:11pm**