

GSSA Meeting

[2018-03-22] – [LBC 203]

I. Call to Order **6:30pm**

II. Approval of Minutes **Approved**

III. Guest Speakers:

I. Jennifer O'Brien – program manager OGPS

1. Regalia – should have gotten an email from Jennifer – 1 option for generic black robes - \$89+tax (partially subsidized) – ask for the specific robes at the book store (not well advertised). Must order by April 13.

2. Climate Survey – can we leverage organizations we already have to create the type of community we want? Grad students have different issues than undergrads – talk to people in your department about how/what you want improved – talk to Jennifer about it or GSSA.

3. If you checked that you don't want your directory info shared (name and degree) – that means it doesn't go into newspapers where we have lists of people graduating- only goes on hooding ceremonies. If you do want your name shared, go to Gibson Online on your student profile, under “Records”, “update confidentiality flag”.

4. We've been having a lot of issues with travel packets – people are not looking at the checklists or itemizations sheet. A. There should not be staples anywhere! B. Incomplete checklists – you need to have your mailing address on it. C. Incomplete itemization checklists – you need to put your student ID on it! And unsigned checklists. D. We don't cover lodging or food – don't give us receipts for this – it won't get reimbursed. E. Students are bothering provost office staff where this gets dropped off – they do not know what it's supposed to look like, they just collect the sheets.

You need to work with your reps to make sure everything is complete before you submit your packets! Examples can be found in the training packet on the GSSA website.

IV. Officer Reports

I. President – Lydia Crawford (lcrawfo2@tulane.edu)

A. Faculty Award nomination due Friday at midnight

If you want to be on the committee, email Lydia. Winners receive a party and plaque.

B. GAPSA Spring Mixer

The Cannery – April 20th

C. GSSA Elections Next Month

If you're interested, email us!

II. Vice President - Davette Gadison (dgadison@tulane.edu)

A. Trivia Night March 29th at Bruno's Tavern

B. Crawfish Boil – April 13th 6pm in the Academic Quad

II. Need Sober Event Monitor

C. GSSA Game Night Feedback

We recognize that this is an issue about the dress code, and we will discuss moving the venue next year when we are planning the new event.

II. Treasurer – Robyn Brooks (rbrooks3@tulane.edu)

- A. Currently, we have \$1936.73 in the bank
- B. We have \$3504.52 in speaker funding
- C. Please follow instructions online when filling out Speaker and Event Reimbursements.

Same issues as the travel packets – please look over your packets before sending things in. Robyn volunteers her time to get your event reimbursed.

D. Speaker Request

I. Requestor's Department	Speaker Full Legal Name	Event Start Date	Honorarium	Travel	Lodging
History	Chantalle F. Verna	4/26/18	100	350	170

Total: \$620

Motion to approve speaker funding. 0 oppose, 0 abstain, 35 approve

E. Event Requests

Department	Event Title	Date	Amount Requested	Expense	Expected Attendance	Per person
Chemistry	Department Meeting	4/4/2018	\$150.00	Pizza	25	\$6
Chemistry	Department meeting	5/2/2018	\$160.00	Cane's	25	\$6
Earth & Environmental Sciences	ESGA Monthly Meeting	4/4/2018	\$175.00	Food, 8-10 pizzas	30	\$6
Ecology & Evolutionary Biology	Ecolunch	4/13/2018	\$60.00	coffee and snacks	30	\$2

Ecology & Evolutionary Biology	Ecolunch	4/27/20 18	\$60.00	coffee and snacks	30	\$2
French & Italian	Final ADEEFF meeting lunch	4/23/20 18	\$125.00	Chinese food from China Wall for all of our grad students.	18	\$7
French & Italian	End of Semester evening	4/13/20 18	\$250.00	Food and Bowling	18	\$14
History	Symposium “Towards a History of Louisiana State Institutions”	4/20/20 18	\$179.75	Coffee, pastries, and orange juice from campus catering \$8.25 per person for 20 people + \$14.75 for Orange Juice	20	\$9
Linguistics	LingLunch	4/3/201 8	\$54.00	4 large size pizza from Pepperoni's Cafe	17	\$3
Linguistics	LingLunch	4/10/20 18	\$54.00	4 large Pizza from Pepperoni's Cafe	17	\$3
Linguistics	LingLunch	4/17/20 18	\$54.00	4 large size pizza from Pepperoni's Cafe	17	\$3
Linguistics	LingLunch	4/24/20 18	\$54.00	4 large size pizza from Pepperon's Cafe	17	\$3
Political Science	Annual Grad Departmental Meeting	4/12/20 18	\$210.00	Meat Pies, Potato Salad, Fruit Platter, Drinks	18	\$12
Spanish & Portuguese	Picnic for Graduate Students of Spanish and Portuguese	4/13/20 18	\$250.00	Food and non-alcoholic beverages from Whole Foods	18	\$14
Spanish & Portuguese	Dept. of Spanish and Portuguese Talk by Prof. Gisela Heffes	4/19/20 18	\$250.00	Olive Blue Catering (light hor d'oeuvres and non-alcoholic beverages)	40	\$6.25
Neuroscience	Alternative Careers in Non-Profit Symposium	4/20/20 18	\$1,000.00	Speaker travel and student dinner	100	\$10

Total

\$3085.75

Motion to vote on events under \$250 as a slate. 0 oppose, 0 abstain, 35 approve

Motion to approve event under \$250 funding. 0 oppose, 0 abstain, 35 approve

Itemized	Estimated Cost	Funding source	Notes
Site			
Room Fee	\$0	-	JBJ first floor conference room, capacity=100
Cleaning Fee	\$100	-	set up/cleaning fee
Total	\$100	BMSSA	
Refreshments			
Food	\$700	-	District Donuts catering + Rouses trays
Non-alcoholic beverages	\$100	-	water, soda, tea
Coffee	\$100	-	Olive Blue catering coffee service
Total	\$900	BMSSA	
Program			
Speaker Airfare	\$2,500	TBI	\$500/person
Speaker Hotel	\$2,000	TBI	2 nights Jung Hotel including tax/fees
Speaker Transportation	\$600		Uber rides to/from airport
Speaker Per Diem	\$1,000	GSSA	meals outside of event (hotel doesn't provide breakfast)
Total	\$6,100		
Miscellaneous			
Gift Baskets	\$250	LSU	welcome gift in hotel room
Cocktail Reception	\$1,500	BMS	Jung hotel rooftop bar, Catahoula plan B
Student Dinner	\$650		dinner for 8 people including tip
Total	\$2,400		

April 20th – 2:30-5:00pm.

Motion to approve Neuroscience event for \$1000. 0 oppose, 0 abstain, 35 approve

III. Secretary – Sarah Khalil (skhalil@tulane.edu)

V. New Business

I.

II.

VI. Old Business

I.

VII. Announcements

- I. Solidarity Tulane – they have a petition out to improve healthcare (https://docs.google.com/forms/d/e/1FAIpQLSdB_rm4q3rP3nIuvLopOOQ18eZhKubjdyWWke_HflqmfPl_kw/viewform). There will be a rally and open mike in April 19th. Time and location TBD.

VIII. Adjournment **7:05pm**