

GSSA Meeting  
[2019-4-1] – [LBC 208]

- I. Call to Order **6:32pm**
- II. Approval of Minutes **approved**
- III. Guest Speakers
  - I. **Lee making a request for TU Alianza (the Hispanic heritage IGDO). They have been accepted by GAPSA. Requesting \$200 for food and drinks for first meeting in April. Mexican food expecting 30 people and everyone is invited. Cannot fund until Orgsync approval so we must vote conditionally. Also asking money from GAPSA. Motion made and seconded. Approved contingent on orgsync approval.**
- IV. Officer Reports
  - I. President – Ted Sawyer (esawyer1@tulane.edu)
    - A. SSE needs Honor Board volunteers from the following departments **1 year position and sit on board when it is convened. Reps from these departments please obtain a rep. Recheck about bioinnovation and biomolecular (chemical and biomolecular or biomedical and bioinnovation)**
      1. Bioinnovation
      2. Biomolecular Engineering
      3. Cell and Molecular Biology
      4. Earth and Environmental Sciences (2 positions)
      5. Neuroscience
      6. Physics
      7. Psychology
    - B. GAPSA elections occurred last week **Noah in Chemistry was elected as Uptown VP therefore he is cochair of IGDO committee**
    - C. Faculty Award winners **Dr. Tor (EES) won SSE and Dr. Vail (Political Science) won SLA. We will reimburse up to \$200 (250?), bring itemized receipts.**
    - D. Proposed Amendments to the Constitution **Presented only, not voting this meeting. Will be voted on at the last meeting of the year.**
      1. Special Interest funding in the Budget **may not exceed 30% of total event funding and funding for non-GSSA may not exceed 20% of that. No lower limit so it may be 0% if treasurer decides.**
      2. Recognition of Divisional Interest Groups **Article VII. Groups must submit constitution, officers and roster of 10 graduate students. Majority vote necessary to be recognized. See rest of amendment for more details (to be emailed out).**
    - E. NaVarsh celebration, hosted by the Indian Subcontinent Students' Graduate Association (ISGSA) at 6pm on April 18<sup>th</sup>, in the Qatar Ballroom **we are helping to fund it. Please send the flyer out to your constituents.**
    - F. Downtown emergency alerts **shootout downtown that was not told to us by emergency alerts. TUPD says by the time they learned about it NOPD had everything taken care of. That does not make sense for various reasons.**
      1. Downtown GAPSA V.P. Alyssa Fears **trying to improve communication. If you have concerns or ideas or want to be involved please contact Alyssa Fear (afears@tulane.edu)**
  - II. Vice President – Zainab Lateefi (zlateefi@tulane.edu)
    - A. Feedback for Crawfish Boil **Ran out of wristbands. Attendance was more than 150 than previous years. 300 official plus 100 plus ones. A lot of tables, it was awesome, slight scarcity of chairs, didn't run out of beer.**
      - o Food and Drinks
      - o Music
      - o Setup
    - B. Reps Appreciation Mixer **mojito cocktail to be had**

- Saturday, April 13
  - 5:00 pm - 8:30 pm
  - Bayou Beer Garden
- C. Last trivia of the semester **will talk to Bruno's to try to move. Make sure we're coordinating dates with IGDOs and VP.**
- April 18
  - Bruno's at 6pm
  - Theme TBD
- D. Events during the Summer **Please communicate your suggestions for the summer and fall. 2 snoball events**

III. Treasurer – Brianne Sullivan (bsulliv7@tulane.edu)

A. 2019 – 2020 Proposed Budget

| Graduate Studies Student Association |                                   |                     |        |  |
|--------------------------------------|-----------------------------------|---------------------|--------|--|
| 222186                               |                                   |                     |        |  |
| Nat. Acct                            | Item                              | 2019-2020           |        |  |
| 6211                                 | Misc. Operating Supples           | \$2,382.00          | 2.50%  |  |
| 6212                                 | Office Supplies                   | \$0.00              | 0.00%  |  |
| 6231                                 | Printing                          | \$0.00              | 0.00%  |  |
| 6243                                 | Copying                           | \$0.00              | 0.00%  |  |
| 6355                                 | Software Expenses                 | \$0.00              | 0.00%  |  |
| 6358                                 | Hardware Maintenance              | \$0.00              | 0.00%  | Money allocated for IGDOs \$2,000<br>Money allocated for DIGs \$1,000      |
| 6722                                 | Honorariums                       | \$1,905.52          | 2.00%  | To be taken out of the entertainment account                               |
| 7511                                 | Minor Equipment                   | \$0.00              | 0.00%  |  |
| 7543                                 | Entertainment                     | \$40,974.44         | 43.00% | Entertainment + Honorariums + Visiting Professionals<br>\$46,073.56        |
| 7522                                 | Misc (on campus) Meeting Expenses | \$4,764.42          | 5.00%  |  |
| 7532                                 | Domestic Transportation           | \$19,057.86         | 20.00% | Travel as represented by standard distribution<br>Travel total \$38,115.72 |
| 7536                                 | Domestic Lodging/Other            | \$19,057.86         | 20.00% | Fall \$13,340.50<br>Spring \$13,340.50<br>Summer \$11,434.71               |
| 753M                                 | Off campus meeting expenses       | \$952.71            | 1.00%  | *Travel requests for Fall and Spring semester were approx equal            |
| 7542                                 | Visiting Professionals            | \$6,193.60          | 6.50%  |  |
| 7842                                 | Prizes and Awards                 | \$0.00              | 0.00%  |  |
| 7851                                 | Other Expenses                    | \$0.00              | 0.00%  |  |
| <b>Totals</b>                        |                                   | <b>\$ 95,288.40</b> |        |  |
|                                      |                                   |                     |        | 2018-2019 Maximum Budget Request   |
|                                      |                                   |                     |        | \$ 95,288.40   |
|                                      |                                   |                     |        | Equal to 81% of GSSA total student activity fees                           |
|                                      |                                   |                     |        | 100% \$ 117,640.00   |

**Our total funds went down around \$27,000. It's student fees from the previous school year and so not everyone pays student fees. So we'll have to see exactly what the cause of the decrease is. We have reserve funds for emergencies. Enrollment is only down 3.2% so it is very confusing. Motion to present to GAPSA. Seconded. Approved.**

- B. Budget committee discussed potentially funding regalia – they don't think we can afford it.
  - a. About 100 PhDs graduating this spring **About 300 master's students as well.**
- C. Funding requests for Summer 2019 travel are due April 15 by 5 pm
- D. Currently we have **\$5,840.26** in the bank for events.
- E. We have **\$983.34** for speakers
- F. Thus, **\$6823.60** total
- G. Event Requests

| Department           | Event Title  | Date                       | Amount Requested | Expense                                       | Expected Attendance | Per person |
|----------------------|--|----------------------------|------------------|---|---------------------|------------|
| French & Italian     | French department graduate student association April meeting | 4/22/2019                  | \$200.00         | Sushi and appetizers, non-alcoholic beverages | 12                  | \$16.67    |
| Spanish & Portuguese | Spring Picnic  | 5/3/2019                   | \$220.00         | Food and non-alcoholic beverages              | 20                  | \$11.00    |
| Psychology           | End-of-Year Picnic   | 5/11/2019                  | \$446.30         | food  | 40                  | \$11.16    |
|                      |  | <b>Total w/o &gt;\$250</b> | <b>\$420.00</b>  |   |                     |            |
|                      |  | <b>Total w/ &gt;\$250</b>  | <b>\$866.30</b>  |   |                     |            |

**Itemized budget for Psychology End-of-Year Picnic**

| Item                            | Vegan or Vegetarian           | Size/Quantity | Serves  | Source      | Price   |  |
|---------------------------------|-------------------------------|---------------|---------|-------------|---------|--|
| Assorted Wrap Tray              | Some Vegan                    | Medium (8lbs) | \$32.00 | Whole Foods | \$54.99 |  |
| Choice Cheeses                  | Vegetarian                    | Medium        | \$18.00 | Whole Foods | \$49.99 |  |
| Fruit Tray                      | Vegan                         | Medium        | \$26.00 | Whole Foods | \$25.49 |  |
| California Quinoa               | Vegan                         | Medium        | \$28.00 | Whole Foods | \$61.99 |  |
| Mediterranean Feast             | Vegetarian (vegan if no feta) | Small         | \$10.00 | Whole Foods | \$49.99 |  |
| Mac & Cheese                    | Vegetarian                    | Half Pan      | \$18.00 | Whole Foods | \$34.99 |  |
| Potato Samosa Platter           | Vegetarian                    | Small         |         | Whole Foods | \$47.99 |  |
| Chipotle Roasted Sweet Potatoes | Vegan                         | Half Pan      | 16      | Whole Foods | \$34.99 |  |

|                          |            |           |         |             |                 |  |
|--------------------------|------------|-----------|---------|-------------|-----------------|--|
| Roasted Brussels Sprouts | Vegan      | Half Pan  | \$16.00 | Whole Foods | \$27.99         |  |
| Brownie Tray             | Vegetarian | Small     | \$12.00 | Whole Foods | \$20.00         |  |
| Cookie Tray              | Vegetarian | Small     | \$14.00 | Whole Foods | \$16.00         |  |
| Water                    |            | 3pk of 24 |         | CVS         | \$10.00         |  |
| Blue & Green Balloons    |            |           |         | Amazon      | \$11.89         |  |
| <b>TOTAL</b>             |            |           |         |             | <b>\$446.30</b> |  |

**Motion to vote on under \$250 as a slate. Second. Motion to vote on slate. Second. Approved.**

**Motion to vote on event over \$250. Second. Approved.**

H. Speaker Requests - None

IV. Secretary – Amanda Reusch (areusch@tulane.edu)

- A. Who is continuing as a rep next year? **Less than half**
- B. What are your responsibilities for transitioning to new reps
  1. Putting together a rep starter packet for next year
- C. Registration - if you register in the beginning of August, you won't see the bill until August 15<sup>th</sup> and then you won't have to pay it until September 15<sup>th</sup>. Please register early. You should not be charged late fees until the semester begins.
- D. **Website issues. Please let me know if you can help.**

V. New Business

VI. Old Business

VII. Announcements

VIII. Adjournment **7:12pm**

IX. Elections

President

Nominations:

1. **Sabrina Kragness - Clear Majority**

Vice President

Nominations:

1. Sophie Delsaux **New ideas: being more open to families. (21)**
2. **Bolivar Aponte Rolon New ideas: revamping trivia, karaoke at events like mixer. (8)**

Treasurer

Nominations:

1. **Hannah Aziz (20)**
2. **Eric Lee (9)**

Secretary

Nomination:

1. **Amanda Reusch - Majority**