

GSSA Assembly Meeting
[2020-1-23] --- [LBC 203]

- I. Call to Order **6:30pm**
- II. Approval of Minutes **approved.**
- III. Guest Speaker -
 - A. Jennifer O'Brien (jobrien2@tulane.edu) **Please make sure people did the things they checked off. Originals and 2 copies. Student keeps one! NO STAPLES EVER. DON'T DO IT!** In the itemization, asking about other sources of funding. Please specify who is actually paying (ie if your PI paid for something etc.) If you have questions, please email Jennifer. She is very helpful and wonderful and all around great (and not intimidating at all). Contact the eboard (not Amanda) too. Might be delays in January or February. If a student thinks they should be reimbursed, check spam first. Speaker event funding - policy multiple sources of funding, we reserve the right to have a meeting with you to go over budget etc. To help brainstorm other sources of funding as well. Please look beforehand because it affects the type of event etc. So start thinking about where else you can get money. When other departments might be interested then you can approach them for small amounts of money as well (a couple hundred or a hundred etc.). You can also look to see if undergrads can attend event to get funding from those sources as well. Jennifer is happy to help you work through something like that. Please do it before you send your budget to GSSA. Her office is in Mussafer Hall 316 and it is totally accessible. Please make an appointment with her. Email her.
 - B. Catherine Barkach from American Red Cross Young Professionals **ages 21-40 to join. To do service and fundraising with the American Red Cross. 1 event a month starting in March (kickoff). Service event in April. Networking and professional advancement as well. (ypqno@redcross.org)** Flier in minutes.
- IV. Officer Reports
 - A. President - Sabrina Kragness (skragnes@tulane.edu)
 1. New volunteer for the SLA Graduate Committee **approves syllabi for new classes and any policy that is school-wide. 1 meeting per month on average → light commitment. Tuesday from 3-4pm. Alyssa Walker.**
 2. Elections coming up (Mar. 31st), start reaching out to current EBoard members if you are interested **look ahead because we need GAPSA eboard people too since we're such a large group.**
 3. Next meeting: Feb. 6th in Stibbs **2 weeks baby. That's right.**
 - B. Vice President - Sophie Delsaux (sdelsaux@tulane.edu)

1. Trivia next Thursday (30th) food served at 6pm trivia starts at 6:30 **let Sophie know if you have a theme**

C. Treasurer - Hannah Aziz (haziz@tulane.edu)

1. Office hours this semester are the same as last semester and begin on January 31st
2. Travel awards for the Spring 2020 period were funded at 80%
3. Currently we have **\$11,885.88** in the bank for events.
4. We have **\$5,606.91** for speakers (between visiting professionals & honorarium)
5. Thus, we have **\$17,492.79** total.
6. Event Requests

Department	Event Title	Date	Amount Requested	Expense	Expected Attendance	Per person
Philosophy - GSSA	SOWRITE	4/1/2020	30	granola bars and bags of chips	10 grads, +1 faculty, +1 alumnus	\$2.50
Philosophy - GSSA	SOWRITE	2/5/2020	40	granola bars, bags of chips	10 grads, +1 faculty, +1 alumnus	\$3.33
Philosophy - GSSA	SOWRITE	3/4/2020	40	granola bars, bags of chips	10 grads, +1 faculty, +1 alumnus	\$3.33
Linguistics - GSSA	Ling Lunch	2/3/2020	50	Costco sandwiches and salad	7 grad students, 2 undergrads, 1 faculty	\$5.00
Linguistics - GSSA	Ling Lunch	2/17/2020	50	Pre-made sandwiches and salads from Costco for 10 people.	7 grad students, 1 faculty, 2 undergrads	\$5.00
Linguistics - GSSA	LingLunch	3/2/2020	50	Pre-made sandwiches and salads from Costco for 10 people	7 grad students, 1 faculty, 2 undergrads	\$5.00

Linguistics - GSSA	LingLunch	3/16/2020	50	Pre-made sandwiches and salads from Costco for 10 people	10; 7 grad students, 1 faculty, 2 undergrads	\$5.00
Linguistics - GSSA	LingLunch	3/30/2020	50	Pre-made sandwiches and salads from Costco for 10 people	10; 7 grad students, 1 faculty, 2 undergrads	\$5.00
Linguistics - GSSA	LingLunch	4/20/2020	50	Pre-made sandwiches and salads from Costco for 10 people	10; 7 grad students, 1 faculty, 2 undergrads	\$5.00
Linguistics - GSSA	LingLunch	4/27/2020	50	Pre-made sandwiches and salads from Costco for 10 people	10; 7 grad students, 1 faculty, 2 undergrads	\$5.00
Ecology & Evolutionary Biology - GSSA	EcoLunch	2/28/2020	60	Coffee and Snacks	30	\$2.00
Ecology & Evolutionary Biology - GSSA	EcoLunch	3/13/2020	60	Coffee and Snacks	30	\$2.00
Ecology & Evolutionary Biology - GSSA	EcoLunch	4/3/2020	60	Coffee and Snacks	30	\$2.00
Ecology & Evolutionary Biology - GSSA	EcoLunch	4/24/2020	60	Coffee and Snacks	30	\$2.00
Mathematics - GSSA	Graduate Student Colloquium	1/28/2020	60	Pizza (x6) and Soda (x2) from Domino's	20	\$3.00

Mathematics - GSSA	Graduate Student Colloquium	2/11/2020	60	Pizza (x6) and Soda (x2) from Domino's	20	\$3.00
Mathematics - GSSA	Graduate Student Colloquium	3/3/2020	60	Pizza (x6) and Soda (x2) from Domino's	20	\$3.00
Mathematics - GSSA	Graduate Student Colloquium	3/17/2020	60	Pizza (x6) and Soda (x2) from Domino's	20	\$3.00
Mathematics - GSSA	Graduate Student Colloquium	3/31/2020	60	Pizza (x6) and Soda (x2) from Domino's	20	\$3.00
Physics - GSSA	Departmental Meeting/Physics Journal Club	2/19/2020	65	Pizza (4), Bread Boxes (4), Soft Drinks (2)	20	\$3.25
Physics - GSSA	Departmental Meeting/Physics Journal Club	3/18/2020	65	Pizza (4), Bread Boxes (2), Soft Drinks (2)	20	\$3.25
Physics - GSSA	Departmental Meeting/Physics Journal Club	4/1/2020	65	Pizza (4), Bread Boxes (4), Soft Drinks (2)	20	\$3.25
Physics - GSSA	Departmental Meeting/Physics Journal Club	4/28/2020	65	Pizza (4), Bread Boxes (4), Soft Drinks (2)	20	\$3.25
WiSE - IGDO	Coffee and Conversation	3/3/2020	75	Coffee, bagels, fruit, juice	15 Grad students	\$5.00
WiSE - IGDO	Coffee and Conversation	4/15/2020	75	Coffee, juice, fruit, bagels	15 grad students	\$5.00
French & Italian - GSSA	ADEEFF monthly meeting	2/19/2020	91	Food from Melba's	13 grad students	\$7.00

French & Italian - GSSA	ADEEFF monthly meeting	3/18/2020	91	Food from Rouses	13 grad students	\$7.00
French & Italian - GSSA	ADEEFF monthly meeting	4/22/2020	91	Food from Pyramids Cafe	13 grad students	\$7.00
Economics - GSSA	Graduate Economics Student Monthly Meeting	2/7/2020	100	Pizza and salad	15 grad students	\$6.67
Economics - GSSA	Graduate Economics Student Monthly Meeting	3/6/2020	100	Pizza and salad	15	\$6.67
WiSE - IGDO	Bring Your Own Writing Night	3/9/2020	100	Coffee and light snacks	25 grad students	\$4.00
Mathematics - GSSA	Graduate Student Colloquium End Semester Celebration	4/28/2020	120	Bahn mi (x20), Baked Goods, and Soda (x2)	20	\$6.00
Computer Science - GSSA	Welcome Back	2/15/2020	130	Food, from Turkey and the Wolf	10	\$13.00
Physics - GSSA	SWIPE Meeting	2/15/2020	130	Drinks, snacks, desserts, utensils	19	\$6.84
Physics - GSSA	SWIPE Meeting	4/15/2020	130	drinks, snacks, desserts, utensils	19 grad students	\$6.84
Ecology & Evolutionary Biology - GSSA	January CREEP meeting	1/30/2020	150	Food from Ba Chi Canteen	40	\$3.75
Ecology & Evolutionary Biology - GSSA	February CREEP meeting	2/13/2020	150	Food from Ba Chi	40	\$3.75
Ecology & Evolutionary Biology - GSSA	March CREEP meeting	3/12/2020	150	Food from Ba Chi	40	\$3.75

Ecology & Evolutionary Biology - GSSA	April CREEP meeting	4/14/2020	150	Food from Ba Chi	40	\$3.75
Physics - GSSA	Speaker - Dr. Peter Burns	3/26/2020	150	Sandwiches and juice from rouses	25 Grad students	\$6.00
French & Italian - GSSA	End of the year celebration!	4/28/2020	169	Bowling services and food from Rock'n'Bowl	15 persons including grad students and guests of grad students	\$11.27
Earth & Environmental Sciences - GSSA	ESGA monthly meeting	2/5/2020	175	Pizza from Mellow Mushroom for 26 people	26 (EENS grad students)	\$6.73
Earth & Environmental Sciences - GSSA	ESGA monthly meeting	2/26/2020	175	Pizza for 26 people	26 (EENS grad students)	\$6.73
Earth & Environmental Sciences - GSSA	ESGA monthly meeting	3/18/2020	175	Pizza for 26 people	26 (EENS grad students)	\$6.73
Earth & Environmental Sciences - GSSA	ESGA monthly meeting	4/15/2020	175	Pizza for 26 people	26 (EENS grad students)	\$6.73
Earth & Environmental Sciences - GSSA	ESGA monthly meeting	5/6/2020 *date must change	175	Pizza for 26 people	26 (EENS grad students)	\$6.73
Tulane Alianza - IGDO	Hispanic Graduate Social	3/19/2020	200	Empanadas from Empanola	30	\$6.67
Philosophy - GSSA	2nd Annual New Orleans Philosophical Society Graduate Conference at Tulane	4/3/2020	200	coffee, bagels, breakfast pastries, sandwiches for lunch (Costco for approx. 30 people)	15 grads, 8 invitees, 3 faculty, 5 invited non-affiliates	\$6.45

Ecology & Evolutionary Biology - GSSA	EEB End of Semester Mixer	4/28/2020	250	Food from Origami	40	\$6.25
Physics - GSSA	PEP Departmental BBQ	4/17/2020	250	Hot Dogs (3), Hamburgers (3), Chips (4), Soft Drinks (5) from Walmart	40	\$6.25
Chemistry - GSSA	Department Meeting	2/5/2020	250	Food and Soda	40	\$6.25
		Total w/ events under \$250	\$5,437.00			
Motion to see all events before voting on under \$250. Seconded. Approved						
Economics - GSSA	Graduate Economics Student End of the Year Party	4/25/2020	300	Sandwiches, salad, and pasta salad from Martin Wine Cellar	35 (grad students and plus ones)	\$8.57
Biomedical Engineering - GSSA	Navarsh Celebration	3/27/2020	350	Indian food from Nola Desi Kitchen.	150	\$2.33
Psychology - GSSA	Psychology Department End of Year Picnic	5/9/2020	437.37	Catering from whole foods (see emailed list)	22	\$19.88
Linguistics - GSSA	Tulane Conference on Linguistics (T-CoL) 2020	3/28/2020	489	Food from olive and blue, 1 poster from fed ex, And 20 programs	40 (25 graduate students, 5 faculty, 10 undergraduates)	\$12.23
		Total w/ events over \$250	\$7,013.37			

Motion to slate under \$250. Second. All approved. Motion to vote. Seconded. All approved. Motion to slate over \$250. Seconded. All approved. Motion to vote. Seconded. All approved.

Economics Itemized Budget for End of the Year Party

Economics End of the Year Party Budget				
Requesting	300			
Restaurant	Martin Wine Cellar			
Description	Serves	Quantity	Price/item	Total cost
Large Sena Salad	20-25	1	85	85
The Big Easy Sandwiches	24 (Party Size)	1	60	60
Cedric's Pics Party Size Sandwiches	24 (Party Size)	1	45	45
Grilled Vegetable Pasta Salad Large	25-30	1	100	100
Cutlery		1	10	10
Total				300
Expected Attendance				35
Cost/attendee				\$8.57

SAGA Itemized Budget for Navarsh Celebration

Item	Vendor	Price	Number served	Price/Person	Quantity	Cost
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Zeera Rice	Nola Desi Kitchen	\$55	50	\$1.10	3	\$165
Mattar Paneer	Nola Desi Kitchen	\$90	75	\$1.20	2	\$180
Water	Costco	\$2.99	40	\$0.04	2	\$6
Total						\$351

Psychology Itemized Budget for End of Year Picnic

Item	Place of Purchase	Price	Quantity	Total	Price Per Person
Medium Cheese Platter	Whole Foods	\$ 49.99	1	\$ 49.99	\$ 2.27
Fruit Tray	Whole Foods	\$ 25.49	1	\$ 25.49	\$ 1.16
Mediterranean Platter	Whole Foods	\$ 49.99	1	\$ 49.99	\$ 2.27
Mac and Cheese	Whole Foods	\$ 34.99	1	\$ 34.99	\$ 1.59
Potato Samosas	Whole Foods	\$ 47.99	1	\$ 47.99	\$ 2.18
Sweet Potatoes	Whole Foods	\$ 34.99	1	\$ 34.99	\$ 1.59
Brussel Sprouts	Whole Foods	\$ 27.99	1	\$ 27.99	\$ 1.27
Cookie Tray	Whole Foods	\$ 16.00	1	\$ 16.00	\$ 0.73
Brownie Tray	Whole Foods	\$ 20.00	1	\$ 20.00	\$ 0.91
Assorted Wraps	Whole Foods	\$ 54.99	1	\$ 54.99	\$ 2.50
Veggie Skewers	Whole Foods	\$ 22.99	2	\$ 45.98	\$ 2.09
Chicken Skewers	Whole Foods	\$ 22.99	1	\$ 22.99	\$ 1.05

Lemonade	Whole Foods	\$ 2.99	2	\$ 5.98	\$ 0.27
				\$ 437.37	\$ 19.88

Linguistics Itemized Budget for T-CoL 2020

3/28/2020	Unit	Price per unit	How many	
Fruit danish	1 dozen	\$36	1	\$36
Cheese danish	1 dozen	\$36	1	\$36
Fruit	1 per person	\$2.50	15	\$37.50
Hot coffee	1 gallon	\$18	2	\$36
Citrus water	1 gallon	\$5	2	10
Ice tea	1 gallon	\$15	1	15
Hot tea		\$24	1	\$24
				Total
				194.5
3/29/2020				
Fruit danish	1 dozen	\$36	1	\$36
Cheese danish	1 dozen	\$36	1	\$36
Fruit	1 per person	\$2.50	15	\$37.50
Hot coffee	1 gallon	\$18	2	\$36
Citrus water	1 gallon	\$5	2	10
Ice tea	1 gallon	\$15	1	15
hot tea		\$24	1	\$24

				Total
				194.5
			total	389
				40 people
				9.7/ person
Promotional materials	100			
Poster	70			
Programs	30			
catering total	389			
promotional total	100			
	489			

7. Speaker Requests

Department	Speaker Name	Event Start Date	Honorarium	Travel	Lodging	Total
Anthropology	Florence E. Babb	03-13-2020	200	500	170	870
Physics	Peter Burns	03-26-2020	200	500	170	870
Linguistics	Ofelia Zepeda	03-28-2020	200	500	170	870
					Total	2610

Motion to slate speakers. Seconded. All approved. Motion to vote on the slate. Seconded. All approved.

D. Secretary - Amanda Reusch (areusch@tulane.edu)

1. Update on the website **The site to log on is locking me out and so I need to figure out who to email to have that fixed so I can continually update the website.**
2. Attendance **There's a loophole in the attendance policy where larger departments do not have any consequences for sending less than the total number of reps they should be sending. Discussion ensued on if this is a problem and how to fix it. If one person shows up for larger departments, but not the other reps, they shouldn't be discounted. But maybe we should be looking at this as a whole year thing instead of just consecutively. Technically, you could show up to this meeting and then be fine to not show up until the last meeting of the semester. Suggestions: potentially a total number of meetings you could miss per semester and each reps miss would count (if you have 2 reps miss a meeting that counts as 2 misses), potentially adding more misses for a smaller department.**

V. New Business

- A. **GAPSA Senator - zip car and blue bikes, no religious exemption policy right now so it's being written. Survey about events with no alcohol. Mardi Gras spot?**
- B. **Political development changed to political science. Syllabi reviewed.**
- C. **End of March for Crawfish**

VI. Old Business

VII. Announcements **Solidarity Tulane on Sunday see Sarah Mellman from Anthro if interested.**

VIII. Adjournment **8:01pm**