

# **Constitution of the Political Science Graduate Students' Organization**

## **Article I--Name**

The name of the organization shall be the Political Science Graduate Students' Association, herein referred to as the PSGSA.

## **Article II--Purpose**

The purpose of the PSGSA is to promote the highest standards of Political Science scholarship and camaraderie among graduate students interested in political science through regular meetings, social events and seminars.

## **Article III--Membership**

Membership in PSGSA is open to all members of the Political Science department.

## **Article IV--Officers**

### **Section 1. Number and Methods of Elections**

PSGSA shall elect from its membership a president and a secretary/treasurer. Elections will be held at a convenient meeting in the fall semester. Officers will be elected by nomination, followed by a voice vote. If a voice vote is in dispute, a show of hands will decide the issue. Should an officer fail to be elected or fail to fulfill his or her duties, the graduate advisor of the Political Science department shall have the right to appoint an officer.

### **Section 2. Duties of Officers**

#### **A. The President shall:**

1. Attend departmental meetings and keep the other graduate students notified of any pertinent information.
2. Act as a liaison between the PSGSA and the political science faculty and administration.
3. Attend all meetings of the Graduate School Student Organization and report the proceedings in a timely manner.
4. Conduct all meetings of the PSGSA.

#### **B. The Secretary/Treasurer shall:**

1. Act as a proxy for the President when necessary.
2. Help plan meetings, seminars and social events.
3. Keep financial records and oversee disbursement of funds.
4. Maintain and record all important written documents

pertaining to the PSGSA.

### Article V--Meetings

While much of the PSGSA business can be handled by the President and Secretary Treasurer, the PSGSA should meet at least three (3) times each semester in a formal manner. The times and dates of the meetings should be set to mutual agreement at the first meeting of the fall semester, the date of which should be determined by the President of the previous administration at the final meeting of the Spring semester. Quorum shall consist of half of the members of the PSGSA.

### Article VI--Amendments

Any amendment to this constitution must be submitted in writing and voted on by a quorum of the PSGSA. The amendment shall carry with a majority of votes counted in a showing of hands.

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